

**CONSTITUTION & BYLAWS Of The  
WINNIPEG SPORTS CAR CLUB**

**2019**



# **ARTICLE ONE**

## **NAME, PURPOSE AND LOGO**

### **(1) NAME**

- A) The name of the club shall be "**WINNIPEG SPORTS CAR CLUB**".

### **(2) PURPOSE**

- A) To be a democratic, non-sectarian, non-political, non-profit, limited liability organization.
- B) To bring about and foster a spirit of unity, comradeship, and sportsmanship among Members.
- C) To educate Members in the Motor Vehicle Code of the Province and the laws of the neighbouring provinces and states, and to endeavour that each and every Member adheres at all times to those laws and codes.
- D) To induce the Members to respect the rights of pedestrians and others.
- E) To promote legitimate sporting events, trials, Club runs, social activities, etc., as deemed advisable by the Executive Committee.
- F) To attempt to secure benefits, reduced rates, discounts, etc., for Members.
- G) To assist others in trouble on the highways, etc.
- H) To cooperate with other Clubs having similar interests and to conform with the policies and regulations of the National Governing Body and regional and sanctioning bodies.

### **(3) LOGO**

- A) The club will have a Logo that bears the words "**WINNIPEG SPORTS CAR CLUB**".
- B) The Logo can be changed or updated with membership approval at any regular club meeting, by a simple majority.
- C) Proposed designs must be circulated to all members 21 days prior to vote.

### **4) ABBREVIATION**

- A) The "**WINNIPEG SPORTS CAR CLUB**" may also be known as the "WSCC".

# **ARTICLE TWO**

## **MEMBERSHIP AND DUES**

### **(1) ELIGIBILITY**

- A) Applicants and Members are to be of good character, responsible, non-subversive, willing to uphold purposes of the Club, and agree to abide by its constitution, by-laws, rules and regulations.

### **(2) THERE SHALL BE FOUR CLASSES OF MEMBER**

- A) Full Members: shall be individuals.
- B) Associate Member: shall be business and organizations only.
- C) Honorary Members: granted after twenty years of Full Membership or equivalent.
- D) Daily Members: Privileges of the Daily Member are valid for the calendar day in which the Membership was granted.

### **(3) PRIVILEGES**

- A) Full Members may compete in Club events, attend and vote at both regular meetings and the annual general meeting, and hold office.
- B) Associate Members may attend at both regular meetings and the annual general meeting, but are not entitled to vote nor hold office. An Associate Member is not eligible to hold a competition license.
- C) Honorary Members shall not be charged a Membership fee, but shall be levied appropriate sanctioning body dues if they wish to hold a competition license and shall have all the rights and privileges of a Full Member.
- D) Daily Members may attend at both regular meetings and the annual general meeting, and may compete or volunteer at Club events, subject to the governing rules and regulations applicable to each discipline, but are not entitled to vote nor hold office.
- E) No Member shall assign their Membership.

### **(4) APPLICATIONS FOR MEMBERSHIP**

- A) The applicant, by completing the application and submitting payment, is entitled to Membership, subject only to review by the executive.

### **(5) ANNUAL DUES AND FEES**

- A) The annual dues are to be set by the incoming Executive, acting upon the recommendation of the outgoing Executive, before the start of the fiscal year. Memberships are for a calendar year. Memberships are effective from the date of application and expire the following December 31st, with the exception that

applications received after November 1st will expire December 31st of the following year

## (6) ATTENDANCE

- A) An attendance record is to be kept of all meetings, which is to be recorded as part of the minutes of the meeting.

## (7) GUESTS

- A) Guests may be invited to attend regular meetings (not more than two meetings per guest per year) and their attendance is to be recorded as part of the minutes of the meeting. A nominal charge may be levied at the discretion of the Executive for attendance at all events or meetings other than regular monthly meetings.

## (8) VOLUNTEERS

- A) A volunteer is considered to be any person who is not otherwise a Member, but who attends an event for the purpose of assisting with the operation of Winnipeg Sports Car Club events or activities. A volunteer is entitled to and shall be issued a Daily Membership for each day that they are participating in a Winnipeg Sports Car Club event or activity, at no cost to the volunteer, and is entitled to all the rights and privileges of a Daily Member.

## (9) RESPONSIBILITIES

- A) Every Member must comply with all duties, obligations, rules and responsibilities imposed by the Winnipeg Sports Car Club, as set out in the Club's constitution, by-laws, rules and regulations.

## (10) CONDUCT

- A) A code of conduct shall be set out in the by-laws established under Section Six of the Constitution, which shall govern the conduct of all Members at or during Club events or meetings, or at any time the Member is representing or engaged in any business or activity on behalf of the Club.
- B) A process to address the conduct of Members alleged to have violated the Club's code of conduct shall also be set out in the by-laws.
- C) Members deemed to be in violation of the Club's code of conduct may be disciplined or sanctioned as set out in the by-laws, which shall include, but are not limited to, the suspension of any rights or privileges the Member is otherwise entitled to, a suspension of Membership in the Club, or expulsion from the Club.
- D) A Member who resigns, or is expelled from the Club, shall cease to be a Member thereof, and shall forfeit all rights to, or claim upon Club property or effects.

# **ARTICLE THREE**

## **MEETINGS**

### **(1) ORDER OF BUSINESS**

- A) Attendance shall be recorded.
- B) Meeting called to order and Vice President to announce the number of Members present and if a quorum has been reached.
  - i) A quorum at all regular, emergency or annual general meetings of the Club shall be notless than ten percent of the Membership, and not less than fifteen Members. If a quorum is not present, that fact is to be recorded in the minutes.
- C) Minutes of the previous meeting and items voted on at the Executive meetings will be presented.
- D) Acknowledgment of the new Members, who will be named and introduced if in attendance.
- E) Statement of finance and presentation of accounts.
- F) Correspondence and actions.
- G) Unfinished business.
  - i) Even if a quorum is not present any business that was deferred from the prior meeting, with proper membership notification, can be voted on.
- H) Director reports. Each Director on the Board of Directors, or the respective Deputy Director, where one has been appointed, shall prepare and deliver, either to the President or Secretary, prior to the commencement of each and every regular meeting of the Club, a written report of the activities of their committee. Said report to be presented by the Director at the meeting, or by the Deputy Director, where one has been appointed, and afterward filed under the minutes of that meeting for future reference.
- I) Notice of Motion, if any.
- J) New Business.
  - i) If a quorum is not present new business can be discussed, but not voted on, and the information from the meeting will be distributed to the membership informing them that a vote on the matter(s) has been deferred to the next general meeting.
- K) Entertainment or other activities.

### **(2) ANNUAL GENERAL MEETINGS**

- A) To be held preferably not later than November 30th. Constitutional amendments shall be voted upon only at this meeting, after item 1J Article III on the agenda. Items D, F,

G, H, I, and J may be omitted from the order of business at the discretion of the Executive.

- B) Election of the new Executive and Board of Directors shall follow, and be presided over by the Nomination Committee.

### (3) REGULAR MEETINGS

- A) Regular meetings may be held monthly if deemed necessary by the Executive.

### (4) EMERGENCY MEETINGS

- A) May be called by written notice, issued by an Executive Officer, an elected Director or any group of ten or more Members. Said notice shall be distributed to all Full and Honorary Members, setting out the date, time, location and purpose of the meeting. Business shall be restricted to that given in the notice.

### (5) BOARD OF DIRECTORS' MEETINGS

- A) Shall be held at least monthly, and more often if required to transact the business of the Club. Quorum shall be no less than 50 percent of the elected Directors and Executive Officers. Meetings of the Board of Directors may be combined with a regular meeting of the Club at the discretion of the Executive.

### (6) JOINT BOARD MEETING

- A) Shall be held between the outgoing and incoming Directors and Executive Officers within one month of the elections. The outgoing President shall preside over this meeting. In the event the outgoing President is unable or unavailable to do so, the meeting shall be presided over by any member of the outgoing Executive, at the discretion of the assembled Executive Officers. This meeting may be combined with a regular meeting of the Club at the discretion of the Executive. Quorum shall be no less than 50 percent of the outgoing and incoming elected Directors and Executive Officers.

### (7) EXECUTIVE COMMITTEE MEETINGS

- A) Shall be held at the discretion of the Executive, and may be combined with either a meeting of the Board of Directors, or a regular meeting of the Club. Quorum shall be no less than 50 percent of the Executive.

### (8) NOTICE OF MEETING

- A) Except where otherwise stipulated in the Constitution, notices shall be distributed to each Member as follows: Annual General Meeting and Races: no less than 21 days. Other meetings and events: no less than 7 days.

### (9) VOTING

- A) All items at question, except those pertaining to the Constitution, will be governed by a straight majority vote, which may be by a show of hands, roll call, ballot, or by suitable electronic means as decided by the Chairperson.

# **ARTICLE FOUR**

## **OFFICERS AND DUTIES**

### **(1) ELIGIBILITY FOR ELECTED OFFICE**

- A) Only a member of the **WINNIPEG SPORTS CAR CLUB** with full membership privileges may be elected to office.

### **(2) EXECUTIVE OFFICERS**

- A) The following Officers shall be elected at the Annual General Meeting: President, Vice President, Secretary, and Treasurer.

### **(3) ELECTED OFFICERS - DIRECTORS**

- A) The following Officers shall be elected at the Annual General Meeting: Race Director, Rally Director, Auto Slalom Director, Drift Director, Time Attack Director, and High Performance Driving Education (HPDE) Director. The Ice Race Director shall be elected at the March regular meeting. If there is no candidate or quorum in March, this shall be done at the following regular meeting. Each Director shall report directly to the Executive, and shall sit on the Board of Directors.

### **(4) APPOINTED OFFICERS - DIRECTORS**

- A) Shall be appointed at the discretion of the Board of Directors, and may include, but are not limited to the following: Steward, Social Director, Publicity Director, Membership Director/Chief Registrar, Quartermaster, Aficionado Editor, Webmaster and Sanctioning Body Representative. The appointees shall report directly to the Executive Committee, and shall sit on the Board of Directors.

### **(5) EXECUTIVE COMMITTEE**

- A) Shall consist of the President, Vice President, Secretary, Treasurer and the immediate Past President. If the immediate Past President is unable or unwilling to serve on the committee, the Executive may, at their discretion, invite a previous President, other than the immediate Past President, to fill the position, or leave the position vacant.
- B) The Executive committee may enact rules and regulations governing the conduct of its meetings, in accordance with the WSCC by-laws.

### **(6) BOARD OF DIRECTORS**

- A) The Board of Directors shall be comprised of the members of the Executive Committee as well as the elected and appointed Directors.

- B) Elected Directors are entitled to attend all meetings of the Board of Directors, hold office as Committee Chairs, participate in all Board discussions and deliberations, and vote on all motions and other business before the Board.
- C) Appointed Directors are entitled to attend all meetings of the Board of Directors, hold office as Committee Chairs, and participate in Board discussions and deliberations, but are not entitled to a vote on motions or other business before the Board.
- D) The Board of Directors may enact rules and regulations governing the conduct of its meetings, in accordance with the WSCC by-laws.

## (7) TENURE OF OFFICE

- A) All Executive Officers and Directors of the Club shall each serve a one year term of office. Executive Officers and elected Directors are eligible to stand for re-election in subsequent years, as set out under Article Five, section 4 of the Constitution. Appointed Directors may be reappointed each subsequent year by the Board of Directors, as set out under Article Four section 2 of the Constitution.

## (8) RESPONSIBILITIES OF THE PRESIDENT

- A) To call and conduct meetings of the Executive Committee and the Board of Directors, as well as regular, emergency and annual general meetings of the Club; appoint *ad hoc* committees as may be required, and act as chief executive officer and supervisor of Club affairs. The President shall have the deciding vote in case of a tie, sign cheques, approve correspondence and minutes of meetings, and transact such other business which may apply to his/her office. The President shall instruct the Secretary to mail notices, ballots, etc. under his name.

## (9) RESPONSIBILITIES OF THE VICE PRESIDENT

- A) In the absence of the President, or in the event of his/her death, resignation, or inability to carry out his functions or duties, the responsibilities usually pertaining to the office of the President shall be performed by the Vice President. The Vice President shall sign cheques, ensure that an attendance record of all Executive Committee and Board of Directors' meetings is kept, as well as at all regular, emergency or annual general meetings, and report whether or not quorum has been established at all meetings. The Vice President shall also act as Treasurer in the absence of that officer.

## (10) RESPONSIBILITIES OF THE SECRETARY

- A) The Secretary shall attend Executive Committee and Board of Directors' meetings, as well as regular, emergency and annual general meetings of the Club in order to record comprehensive minutes of all business conducted.
- B) It shall be the responsibility of the Secretary to ensure that minutes are available to all members of the Executive Committee and Board of Directors. It shall be the responsibility of the Secretary to predetermine individual attendance at Executive Committee and Board of Directors' meetings, and to determine whether absent Executive Officers or Directors shall be represented by verbal or written votes.

## (11) RESPONSIBILITIES OF THE TREASURER



- A) The Treasurer shall keep accounts of all monies handled by the Club, deposit all funds in a chartered bank or Credit Union, and countersign all cheques with the President or Vice President. All monies are to be paid out by cheque, except those paid out of petty cash, which may be held up to the sum of \$100.00. A statement of the Club's financial position is to be available at all regular meetings, or more often if required by the President. The Treasurer shall have the custody of the Club Seal.

## (12) RESPONSIBILITIES OF THE RACE DIRECTOR

- A) The Race Director shall attend Board of Directors' and regular meetings, to provide timely reports on overall Race activities to the Executive, the Board and Members. The Race Director shall be responsible for the implementation of the Club's overall concept of racing and determining that all functions affecting Racing and Race Events are carried out.
- B) The Race Director may, at their discretion, appoint a Deputy Director to whom may be assigned the responsibilities and authority of the Race Director, including the right to participate in and vote at Board of Director's meetings in the absence of the Race Director.
- C) The Race Director, or in their absence the Deputy Race Director, shall appoint a Chief Race Course Marshal to oversee the set up and management of all on-course activities at each Race event. The Chief Race Course Marshall shall serve at the pleasure of the Race Director, or in the event of their absence, that of the Deputy Race Director.
- D) The Race Director shall form a Race Committee each year, which may include, but is not limited to, the Deputy Race Director and Chief Race Course Marshall.
- E) The Race Director, together with the Race Committee, shall compile and publish rules and regulations to govern Race events, in accordance with WSCC by-laws.

## (13) RESPONSIBILITIES OF THE ICE RACE DIRECTOR

- A) The Ice Race Director shall attend Board of Directors' and regular meetings, to provide timely reports on overall Ice Race activities to the Executive, the Board and Members. The Ice Race Director shall be responsible for the implementation of the Club's overall concept of ice racing and determining that all functions affecting Ice Racing and Ice Race Events are carried out.
- B) The Ice Race Director may, at their discretion, appoint a Deputy Ice Race Director, to whom may be assigned the responsibilities and authority of the Ice Race Director, including the right to participate in and vote at Board of Directors' meetings in the absence of the Ice Race Director.
- C) The Ice Race Director, or in their absence the Deputy Ice Race Director, shall appoint a Chief Ice Race Course Marshal to oversee the set up and management of all on-course activities at each Ice Race event. The Chief Ice Race Course Marshall shall serve at the pleasure of the Ice Race Director, or in the event of their absence, that of the Deputy Ice Race Director.
- D) The Ice Race Director shall form a Race Committee each year, which may include, but is not limited to, the Deputy Ice Race Director and Chief Ice Race Course Marshall.

- E) The Ice Race Director, together with the Ice Race Committee, shall compile and publish rules and regulations to govern Ice Race events, in accordance with WSCC by-laws.

#### (14) RESPONSIBILITIES OF THE TIME ATTACK DIRECTOR

- A) The Time Attack Director shall attend all Board of Directors' and regular meetings, to provide timely reports on overall Time Attack activities to the Executive, the Board and Members. The Time Attack Director shall be responsible for the implementation of the Club's concept of Time Attack, and determining that all functions affecting Time Attack and Time Attack Events are carried out.
- B) The Time Attack Director may, at their discretion, appoint a Deputy Time Attack Director, to whom may be assigned the responsibilities and authority of the Time Attack Director, including the right to participate in and vote at Board of Directors' meetings in the absence of the Time Attack Director.
- C) The Time Attack Director shall form a Time Attack Committee each year, which may include, but is not limited to, the Deputy Time Attack Director.
- D) The Time Attack Director, together with the Time Attack Committee, shall compile and publish rules and regulations to govern Time Attack events, in accordance with WSCC by-laws.

#### (15) RESPONSIBILITIES OF THE AUTOSLALOM DIRECTOR

- A) The AutoSlalom Director shall attend all Board of Directors' and regular meetings to provide timely reports on overall AutoSlalom activities to the Executive, the Board and Members. The AutoSlalom Director shall be responsible for the implementation of the Club's concept of AutoSlalom, and determining that all functions affecting AutoSlalom and AutoSlalom Events are carried out.
- B) The AutoSlalom Director may, at their discretion, appoint a Deputy AutoSlalom Director, to whom may be assigned the responsibilities and authority of the AutoSlalom Director, including the right to participate in and vote at Board of Directors' meetings in the absence of the AutoSlalom Director.
- C) The AutoSlalom Director shall form an AutoSlalom Committee each year, which may include, but is not limited to, the Deputy AutoSlalom Director.
- D) The AutoSlalom Director, together with the AutoSlalom Committee, shall compile and publish rules and regulations to govern AutoSlalom events, in accordance with WSCC by-laws.

#### (16) RESPONSIBILITIES OF THE RALLY DIRECTOR

- A) The Rally Director shall attend all Board of Directors' and regular meetings, to provide timely reports on overall Rally activities to the Executive, the Board and Members. The Rally Director shall be responsible for the implementation of the Club's overall concept of rallying and determining that all functions affecting Rallying and Rally Events are carried out.
- B) The Rally Director may, at their discretion, appoint a Deputy Rally Director, to whom may be assigned the responsibilities and authority of the Rally Director, including the

right to participate in and vote at Board of Directors' meetings in the absence of the Rally Director.

- C) The Rally Director shall form a Rally Committee each year, which may include, but is not limited to, the Deputy Rally Director.
- D) The Rally Director, together with the Rally Committee, shall compile and publish rules and regulations to govern Rally events, in accordance with WDCC by-laws.

#### **(17) RESPONSIBILITIES OF THE DRIFT DIRECTOR**

- A) The Drift Director shall attend Executive, Board of Directors' and regular meetings to provide timely reports on overall Drift activities to the Executive, the Board and Members. The Drift Director shall be responsible for the implementation of the Club's overall concept of drifting and determining that all functions affecting Drifting and Drift Events are carried out.
- B) The Drift Director may, at their discretion, appoint a Deputy Drift Director, to whom may be assigned the responsibilities and authority of the Drift Director, including the right to participate in and vote at Board of Directors' meetings in the absence of the Drift Director.
- C) The Drift Director shall form a Drift Committee each year, which may include, but is not limited to, the Deputy Drift Director.
- D) The Drift Director, together with the Drift Committee, shall compile and publish rules and regulations to govern WSCC Race Events, in accordance with WSCC by-laws.

#### **(18) RESPONSIBILITIES OF THE HIGH PERFORMANCE DRIVING EDUCATION (HPDE) DIRECTOR**

- A) The HPDE Director shall attend Executive, Board of Directors and regular meetings to provide timely reports on overall HPDE activities to the Executive, Board of Directors and Members. The HPDE Director shall be responsible for the implementation of the Club's concept of HPDE, and determining that all functions affecting HPDE and HPDE Events are carried out. HPDE events shall include schools (both public and private), and noncompetition events.
- B) The HPDE Director may, at their discretion, appoint a Deputy HPDE Director, to whom may be assigned the responsibilities and authority of the HPDE Director, including the right to participate in and vote at Board of Directors' meetings in the absence of the Drift Director.
- C) The HPDE Director, or in their absence the Deputy HPDE Director, shall appoint a Chief HPDE Course Marshal to oversee the set up and management of all on-course activities at each HPDE event. The Chief HPDE Course Marshal shall serve at the pleasure of the HPDE Director, or in the event of their absence, that of the Deputy HPDE Director.
- D) The HPDE Director shall form a HPDE Committee each year, which may include, but is not limited to, the Deputy HPDE Director and Chief HPDE Course Marshall.
- E) The HPDE Director, together with the HPDE Committee, shall compile and publish rules and regulations to govern HPDE Events, in accordance with WSCC by-laws.

#### **(19) RESPONSIBILITIES OF THE STEWARD**

- A) The Steward shall act as enforcement officer on disciplinary matters related to all Club activities at the discretion of the Executive Committee. The Steward may form a committee to assist in these activities.

## **(20) RESPONSIBILITIES OF THE SOCIAL DIRECTOR**

- A) The Social Director shall work in conjunction with the Executive in the organization of Social Events. The Social Director may form a committee to assist with these activities.

## **(21) RESPONSIBILITIES OF THE PUBLICITY DIRECTOR**

- A) The Publicity Director shall be responsible for soliciting sponsorship and advertising to support all Club Events and Publications. The Publicity Director shall be responsible for bulletins and results being released to the media. The Publicity Director may form a committee to assist with these activities.

## **(22) RESPONSIBILITIES OF THE AFICIONADO EDITOR**

- A) The Aficionado Editor shall be responsible for soliciting articles for publication in the Aficionado Newsletter. The Aficionado Editor shall prepare and distribute a newsletter edition at approximately 1 month intervals during WSCC's competition seasons.

## **(23) RESPONSIBILITIES OF THE MEMBERSHIP DIRECTOR/CHIEF REGISTRAR**

- A) The Membership Director/Chief Registrar shall be responsible for processing of Memberships and maintaining an accurate, up-to-date, membership list including contact information. The membership list shall be available to the general membership in a manner that does not contravene any Privacy Laws of the land. The Membership Director/Chief Registrar shall actively work toward increasing Club membership. The Membership Director/Chief Registrar will note all persons attending Club meetings.
- B) If directed by the Executive the Membership Director/Chief Registrar shall maintain the membership list using an electronically automated membership/renewal system.
- C) If directed by the Executive the Membership Director/Chief Registrar shall maintain and operate an electronically automated event registration system.
- D) The Publicity Director may form a committee to assist with these activities.

## **(24) RESPONSIBILITIES OF THE SANCTIONING BODY REPRESENTATIVE**

- A) The Sanctioning Body Representative, if one is available and appointed by the Board of Directors, shall be responsible for reporting to the Membership on activities of the Sanctioning Body and attending meetings of the Sanctioning Body.

## **(25) RESPONSIBILITIES OF THE QUARTERMASTER**

- A) The Quartermaster shall be responsible for issuing and recording all of the Club Properties.

## **(26) DEPUTY DIRECTORS**

- A) Each Director may appoint a Deputy Director as may be required to carry out their duties. However, this will not relieve the Director of their responsibilities. Such appointments are subject to approval by the Board of Directors and must be recorded in the minutes of the Board meeting.

## (25) FINANCIAL REVIEW

- A) A qualified individual or committee is to be appointed by the Executive no later than October 31st of each year to review the books. This individual or committee need not be a Member. The Review shall be made available for scrutiny by Members as soon as possible after the end of the fiscal year.

## (26) VACANCIES

- A) In the event any Director is unable or unwilling to complete their term, that vacancy shall be filled by appointment of the Executive, subject to ratification at the following Board of Directors' meeting.

## **ARTICLE FIVE**

### **MISCELLANEOUS**

#### **(1) FISCAL YEAR**

- A) Shall be the calendar year.

#### **(2) LIABILITY**

- A) All persons or corporations extending credit to, contracting with, or having any claim against the Winnipeg Sports Car Club for payments of such contract or claim, or any other money that may otherwise become due and payable to them from the Winnipeg Sports Car Club, shall seek payment from the Winnipeg Sports Car Club so that neither the Members, nor Officers, present or future, shall be personally liable therefore.

#### **(3) CONSTITUTIONAL AMENDMENTS**

- A) The procedure for amending the WSCC Constitution shall be as follows:
  - i) Notice of Motion to be given at a regular meeting prior to the Annual General Meeting, with written notice distributed to the entire Membership, not later than twenty-one days prior to the Annual General Meeting.
  - ii) Motion to be made at the Annual General Meeting.
  - iii) Voting to be held by ballot or show of hands. A two thirds majority is required to carry the motion, based on the number of votes cast at the meeting.

#### **(4) ELECTION PROCEDURE**

- A) A Nominating Committee, consisting of three Members, shall be appointed by the Executive two months prior to the Annual General Meeting. Any Member may nominate candidates for positions as set out by the Constitution. The Nominating Committee shall check the validity of nominees and supervise the elections. The Nominating Committee shall present the nomination list at the regular meeting immediately prior to the Annual General Meeting. Nominations shall be closed at this meeting for any position that has more than one nominee. All other nominations shall remain open until closed at the Annual General Meeting.
- B) The executive shall choose the method of voting from, but not limited to, the following list of methods: Show of Hands, Sealed Ballot, Electronically Automated Voting.
  - i) Show of Hands method: The nominees shall be read out at the Annual General Meeting and voted on by a show of hands.

- ii) Sealed Ballot Method: Following the last regular meeting prior to the Annual General Meeting, for all positions that have more than one nominee, the Nominating Committee shall prepare paperballot forms. The ballot forms shall be distributed to all Members attending the Annual General Meeting. After the Members have marked their ballots the Secretary shall collect and tally the votes. For positions with only one nominee the Show of Hands method shall be used.
  - iii) Electronically Automated Voting Method: Following the last regular meeting prior to the Annual General Meeting, for all positions that have more than one nominee the Nominating Committee shall prepare an electronically automated voting ballot. Electronically automated voting will open 14 days prior to the Annual General Meeting and close 2 hours prior to the Annual General Meeting. Paper ballot forms will also be available at the Annual General Meeting. The Secretary shall read the results of the electronically automated vote as well as collect and tally any paper ballots. For positions with only one nominee the Show of Hands method shall be used.
- C) Each Officer shall, upon taking office, agree to perform their duties to the best of their ability, and to uphold the Constitution, by-laws, rules and regulations of the Club.

## (5) COMPETITIONS

- A) All competitions will be governed by the Regulations and Classifications laid down annually by the Competition Committees. Each entrant, if requested by the organizers, must produce a valid and current Driver's License and current competition license before driving in any event.

## (6) PUBLICATIONS

- A) A Club newsletter shall be published and distributed to all Members. This publication shall be named "**THE AFICIONADO**".

## (7) ANNUAL BANQUET

- A) An Annual Banquet shall be held no later than December 15th of each year.

## (8) HONORARIUMS

- A) Distribution of complimentary annual banquet tickets is at the discretion of the Executive Committee.

## (9) CHEQUES

- A) Cheques are to be signed by any two of the following: President, Vice President or Treasurer. See Article Four, Sections 6, 7 & 9.

## (10) EXPENDITURES

- A) All expenditures in excess of \$2,500.00 (Two Thousand Five Hundred) must be preceded by a written justification to be approved by the Board of Directors. Notice shall be sent to all members that this item will be subject of a vote at the next membership meeting, at least 15 days before said meeting. Where the expenditure is to be approved at an emergency meeting, notice of the vote must be provided at least 7 days before said meeting.

**(11) OBLIGATIONS BY THE GENERAL MEMBERSHIP**

- A) All loans, leases, or agreements transacted on behalf of the Winnipeg Sports Car Club with an aggregate value in excess of \$2,500 must first be approved by the Board of Directors, followed by the General Membership.

**(12) ROBERT'S RULES OF ORDER**

- A) Where it does not conflict with the above, the WSCC shall conduct business according to Robert's Rules of Order.



## **ARTICLE SIX**

### **(1) BY-LAWS, RULES, AND REGULATIONS**

- A) A set of by-laws governing all Club activities, including but not limited to Club events, competitions, meetings, committees, and Member conduct, shall be passed by the Board of Directors.
- B) The Board of Directors may enact, repeal, or amend by-laws created under this section, by motion at any meeting of the Board.
- C) All rules and regulations enacted by the Directors of each discipline are subject to, and must comply with the by-laws enacted by the Board of Directors.